



The attached minutes of the Mason Transit Authority regular meeting held on the 16th of June, 2026 were approved by the Mason Transit Authority Board, by motion, on this 21st day of July, 2026.

Signed by:

Randy Neatherlin

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Randy Neatherlin, Chair

DocuSigned by:

Wes Martin

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Wes Martin, Vice Chair

DocuSigned by:

Cindy Brehmeyer

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Cindy Brehmeyer, Authority Member

Tom Gilmore, Authority Member

Richard Lee, Authority Member

DocuSigned by:

Pam Schlauderaff

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Pam Schlauderaff, Authority Member

DocuSigned by:

Judy Scott

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Judy Scott, Authority Member

Signed by:

Pat Tarzwell

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Pat Tarzwell, Authority Member

Sharon Trask, Authority Member

DocuSigned by:

ATTEST: *Tracy Becht*

Tracy Becht, Clerk of the Board

DATE: 7/27/2026

**Mason Transit Authority
Minutes of the Regular Board Meeting
June 16, 2026
Virtually and at
MTA Transit-Community Center
Conference Room
601 West Franklin Street
Shelton**



OPENING PROTOCOL

1. CALL TO ORDER: 1:00 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL AND DETERMINATION OF QUORUM

Authority Voting Board Members Present at the T-CC: Randy Neatherlin, Board Chair (*arrived at 1:05pm*); Vice Chair Wes Martin; Board members Cyndy Brehmeyer, Tom Gilmore, Richard Lee, Judy Scott and Pam Schlauderaff.

Authority Voting Board Members Not Present: Sharon Trask and Pat Tarzwell.

Authority Non-voting Board Member Not Present Virtually: Zachary Collins, Business Representative, IAM and AW, District Lodge 160.

Citizen Advisor to the Board Present at T-CC: John Piety

MTA Staff present at the T-CC: Amy Asher, General Manager; Jason Rowe, Operations Manager, Paul Bolte, Facilities & Fleet Maintenance Manager; Lissa McClanahan, Finance Manager; Haley Dorian, Human Resources Manager; Tracy Becht, Clerk of the Authority Board and Tyler Hildebrandt, IT Administrator.

Others Present Virtually: Rob Johnson, Legal Counsel

4. PUBLIC COMMENT – *[None present virtually or in person]*

5. APPROVAL OF AGENDA

Moved that the agenda of June 16, 2026 Mason Transit Authority (MTA) regular board meeting be approved as presented. **Lee/Gilmore. Motion carried.**

6. INTRODUCTION OF PAM SCHLAUDERAFF – Board member Schlauderaff is one of MTA's newest Board members as well as the newest member of the Board of Public Hospital District No. 1 (Mason Health). Board member Schlauderaff spoke of her career and experience.

7. CONSENT AGENDA

Approval of the following minutes:

- A. May 19, 2026 Regular Board meeting minutes.
- B. June 10, 2026 Special Board meeting minutes.
- C. Check approval: 4/2/2026 – 4/27/2026
- D. Surplus Vehicle – Resolution No. 2026-22

Moved that the Mason Transit Authority Board approve the Consent Agenda items as presented. **Lee/Gilmore. Motion carried.**

8. ACTION ITEMS:

NEW BUSINESS.

8A. Request for Approval of Additional FTE. Ms. Asher described the need for the amendment to the 2026 Budget, namely adding an additional FTE for the Executive Assistant position to allow for transitional training of approximately 12 weeks. The Board Chair suggested that recruitment begin as soon as possible. **Moved** that the Mason Transit Authority amend the 2026 Budget to include hiring a transitional FTE for the Executive Assistant position. **Neatherlin/Gilmore. Motion carried.**

9. DISCUSSION

9A. First View of Transit Development Plan. Ms. Asher described the highlights of the proposed TDP to meet state and local long-range transportation priorities, as well as to meet FTA requirements. It is anticipated that the draft plan will be ready near June 30. Mr. Rowe, Operations Manager, discussed the anticipated service changes in North Mason, as well as Bremerton, and standardized departure times.

9B. Report Summary of Maintenance and Operations Committee meeting.

Ms. Asher described the highlights of the subcommittee meeting. Mr. Rowe will be going out to other transit agencies to see about options and opportunities for the McCleary route.

10. STAFF REPORTS

Finance Manager: Ms. McClanahan reported that last she held discussions with Auditors regarding the 2023 Audit Exit Conference to be held in July. Following the Exit Conference, the 2024 Audit will be placed onto the Auditors schedule.

Operations Manager: Mr. Rowe reported the recent operational statistics and outreach.

Human Resources Manager: Ms. Dorian spoke of the recruitments for the summer with positions to be filled for Mechanic, Accounting Coordinator and Executive Assistant. She also indicated that a recruitment will begin in August to fill three Driver positions.

Fleet and Facilities Manager: Mr. Bolte shared that the first 6 of 16 new cutaway propane conversions have been completed. More cutaways are coming from Indiana with

hopes of delivery in July. Mr. Bolte also discussed the water issue at the Johns Prairie base. The well water will be used only for irrigation and the rest of the facility will be placed on City water.

11. COMMENTS BY BOARD:

- The Board Chair recommended having MTA's Citizen advisor begin seeking surveys from the public on the McCleary route.

12. UPCOMING MEETING

**Mason Transit Authority
Regular Meeting
July 21, 2026 at 1:00 PM
MTA Transit-Community Center
Conference Room
601 West Franklin Street
Shelton**

Moved that the meeting be adjourned.

13. ADJOURNED: 1:44 PM