

# **AGENDA**

## **Mason County Transit Advisory Board (MCTAB) SPECIAL MEETING**

Transit-Community Center – Conference Room  
601 W Franklin Street Shelton, Washington  
August 1, 2017 @ 4:00 PM

### **CALL TO ORDER**

### **ROLL CALL**

### **APPROVE AGENDA – ACTION**

### **APPROVE MINUTES – ACTION**

- *April 11, 2017*
- *May 9, 2017*

### **PUBLIC COMMENT**

### **BOARD MEMBER COMMENTS**

### **OLD BUSINESS**

1. Revisions to MCTAB Bylaws to bring in alignment with MTA Citizens Advisory Board Principles.
2. Discussion of Election of Officers following MTA Board Approval at its April 18 meeting.
3. MCTAB Tasks
4. Follow-up on Open Public Meetings Act and Public Records Act training.

### **ITEMS TO GO BEFORE MCTAB** – Danette Brannin, General Manager

### **GENERAL MANAGER'S REPORT**

### **OTHER BUSINESS**

### **UPCOMING MEETINGS**

**TDP Public Hearing**  
Belfair Timberland Library  
Large Meeting Room  
23081 State Route 3  
Belfair  
August 1, 2017  
4:00 p.m.

**UPCOMING MEETINGS** *(continued)*

**TDP Public Hearing**

Transit-Community Center  
601 West Franklin Street  
Shelton

August 2, 2017  
4:00 p.m.

**Mason Transit Authority  
Regular Meeting**

August 15, 2017 at 4:00 p.m.  
Transit-Community Center  
601 West Franklin Street  
Shelton

DRAFT

**Mason County Transit Advisory Board**  
**April 11, 2017**  
Transit-Community Center  
Conference Room  
Administrative Business Office  
601 West Franklin Street  
Shelton



## **OPENING PROTOCOL**

**CALL TO ORDER:** 4:00 p.m.

**Present:** John Calabrese, Daryl Gauthier, Aaron Metcalf, Charles Orthmann, John Piety, Danette Brannin, MTA General Manager; Tracy Becht, Clerk of the Advisory Board.

**Approve Agenda:** Motion made by John Piety to accept the agenda except to make one change to New Business, Item 2 as he wanted to discuss changes to Board Principles.

**Piety/Calabrese. Motion carried.**

## **New Business Topics Discussed.**

1. MTA's 25<sup>th</sup> Anniversary Logo.
2. Revisions to MCTAB Bylaws to bring in alignment with MTA Citizens Advisory Board Principles.
3. Gather Applications to Submit to MTA Board for Approval of Membership.
4. Schedule Next MCTAB Board Meeting.
5. Discussion of Election of Officers following MTA Board Approval at its April 18 meeting.
6. Open Public Meetings Act and Public Records Act training.
7. Final MCTAB Action Items and Special Meetings.
8. Procedure for Submitting MCTAB Agenda Page to Authority Board Clerk.

## **Items to go before MCTAB.**

Danette Brannin, MTA General Manager, discussed the timeframe of the 25<sup>th</sup> Anniversary logo campaign. She requested that MCTAB form a committee to work on and design the scholarship program relating to the 25<sup>th</sup> Anniversary logo and be prepared to bring the plan to the July MTA Board meeting. MCTAB should be meeting with the schools to inform them of the competition and lay the groundwork so that all of the submissions are received by the end of September so that MCTAB can go over all the submissions and narrow it down to a final five for the MTA Board to consider. The final five will need to be submitted to the Authority Board Clerk no later than Wednesday, October 11, so they can be included in the Authority Board packet.

## **General Manager Report.**

Ms. Brannin discussed the new advertising on the buses and other current MTA business.

## **Other Business.**

Forest Festival on Saturday, June 3, 2017. Check in at 9:30 a.m. and parade begins at 11:00 a.m.

**Meeting Adjourned: 5:36 pm**

**UPCOMING MEETINGS**

**Mason County Transit Advisory Board  
Special Board Meeting**

Tuesday, May 9, 2017 at 4:00 p.m.  
Transit-Community Center  
*601 West Franklin Street  
Shelton*

**Mason Transit Authority  
Regular Board Meeting**

Tuesday, May 16, 2017 at 4:00 p.m.  
Transit-Community Center  
*601 West Franklin Street  
Shelton*

DRAFT

Mason County Transit Advisory Board  
May 9, 2017  
Transit-Community Center  
Conference Room  
Administrative Business Office  
601 West Franklin Street  
Shelton



## **OPENING PROTOCOL**

**CALL TO ORDER:** 4:00 p.m.

**Present:** Glen Fourre, Charles Orthmann, Danette Brannin, MTA General Manager; Tracy Becht, Clerk of the Advisory Board.

No Action items were taken, including approving the agenda, as only one Board member was in attendance at the meeting.

### **General Manager Report.**

Ms. Brannin discussed current MTA business.

**Meeting Adjourned:** 4:45 pm

## **UPCOMING MEETINGS**

### **Mason Transit Authority Regular Board Meeting**

*Tuesday, June 20, 2017 at 4:00 p.m.*

*Transit-Community Center*

*601 West Franklin Street*

*Shelton*