

AGENDA

Mason County Transit Advisory Board (MCTAB) SPECIAL MEETING

Transit-Community Center – Conference Room
601 W Franklin Street Shelton, Washington
May 9, 2017 @ 4:00 PM

CALL TO ORDER

ROLL CALL

APPROVE AGENDA – ACTION

PUBLIC COMMENT

BOARD MEMBER COMMENTS

NEW BUSINESS

1. Revisions to MCTAB Bylaws to bring in alignment with MTA Citizens Advisory Board Principles.
2. MTA Board Approved All Submitted Applications for Membership.
3. Discussion of Election of Officers following MTA Board Approval at its April 18 meeting.
4. Follow-up on Open Public Meetings Act and Public Records Act training.
5. Schedule Next MCTAB Board Meeting.

ITEMS TO GO BEFORE MCTAB – Danette Brannin, General Manager

GENERAL MANAGER'S REPORT

OTHER BUSINESS

UPCOMING MEETINGS

Mason Transit Authority Regular Meeting

May 16, 2017 at 4:00 p.m.
Transit-Community Center
601 West Franklin Street
Shelton

Mason County Transit Advisory Board
April 11, 2017
Transit-Community Center
Conference Room
Administrative Business Office
601 West Franklin Street
Shelton



OPENING PROTOCOL

CALL TO ORDER: 4:00 p.m.

Present: John Calabrese, Daryl Gauthier, Aaron Metcalf, Charles Orthmann, John Piety, Danette Brannin, MTA General Manager; Tracy Becht, Clerk of the Advisory Board.

Approve Agenda: Motion made by John Piety to accept the agenda except to make one change to New Business, Item 2 as he wanted to discuss changes to Board Principles.

Piety/Calabrese. Motion carried.

New Business Topics Discussed.

1. MTA's 25th Anniversary Logo.
2. Revisions to MCTAB Bylaws to bring in alignment with MTA Citizens Advisory Board Principles.
3. Gather Applications to Submit to MTA Board for Approval of Membership.
4. Schedule Next MCTAB Board Meeting.
5. Discussion of Election of Officers following MTA Board Approval at its April 18 meeting.
6. Open Public Meetings Act and Public Records Act training.
7. Final MCTAB Action Items and Special Meetings.
8. Procedure for Submitting MCTAB Agenda Page to Authority Board Clerk.

Items to go before MCTAB.

Danette Brannin, MTA General Manager, discussed the timeframe of the 25th Anniversary logo campaign. She requested that MCTAB form a committee to work on and design the scholarship program relating to the 25th Anniversary logo and be prepared to bring the plan to the July MTA Board meeting. MCTAB should be meeting with the schools to inform them of the competition and lay the groundwork so that all of the submissions are received by the end of September so that MCTAB can go over all the submissions and narrow it down to a final five for the MTA Board to consider. The final five will need to be submitted to the Authority Board Clerk no later than Wednesday, October 11, so they can be included in the Authority Board packet.

General Manager Report.

Ms. Brannin discussed the new advertising on the buses and other current MTA business.

Other Business.

Forest Festival on Saturday, June 3, 2017. Check in at 9:30 a.m. and parade begins at 11:00 a.m.

Meeting Adjourned: 5:36 pm

UPCOMING MEETINGS

**Mason County Transit Advisory Board
Special Board Meeting**

Tuesday, May 9, 2017 at 4:00 p.m.
Transit-Community Center
*601 West Franklin Street
Shelton*

**Mason Transit Authority
Regular Board Meeting**

Tuesday, May 16, 2017 at 4:00 p.m.
Transit-Community Center
*601 West Franklin Street
Shelton*

DRAFT