

	A	C	D	E	F	G	H	I
1	Mason Transit Authority Draft 2017 Budget							
2								
3		2014 Actual	2015 Actual	2016 Budget	2016 Year End Projection	2017 Budget	Variance %	Notes
4								
5	Revenue							
6	Fares: Out of County	62,691	64,758	65,000	67,971	68,000	4%	Fare revenue expected to be consistent with 2016
7	Fares: Adult Pass	30,209	22,895	23,000	24,843	25,500	10%	
8	Fares: Reduced Pass	2,764	2,682	2,800	2,507	2,700	-4%	
9	Fares: Youth Pass	2,512	2,331	2,700	1,981	2,100	-29%	
10	Fares: Vanpool	182,897	126,463	150,000	99,397	100,000	-50%	
11	Fares: Worker/Driver	213,725	225,684	238,000	185,004	195,000	-22%	Full capacity revenue 4 coaches @ 40 seats \$211,200
12	Donations - Non volunteer	-	615	-	1,080	-	0%	
13	LMTAAA Volunteer Donations	2,165	2,601	2,000	2,000	1,000	-100%	
15	Special Contract Fares - Local Govt.	128,247	12,120	-	101,631	-	0%	Not budgeting to receive funding from Skokomish runs
16	Sales of Maintenance Services	21,230	11,966	13,000	7,312	8,000	-63%	No longer servicing Kitsap and private
17	Rental of Bldgs. and Other Property	18,577	19,997	12,197	13,832	10,397	-17%	
18	T-CC Event Rental	-	7,525	12,000	8,458	11,000	-9%	
19	T-CC Tenant Rental	-	41,861	148,527	104,926	137,463	-8%	
20	Investment Interest Income	6,113	5,094	4,800	13,800	13,800	65%	
21	Insurance Recoveries	10,252	25,570	8,000	627	2,500	-220%	Based on historical numbers
22	Sales Tax Interest Income	757	1,626	1,500	2,358	2,200	32%	Sales tax is up so interest has increased
23	Gain/Loss on Disp. of Asset	3,255	8,700	3,000	-	-		Not budgeting gain/loss proceeds - any to go back against reserves : We will be surplussing 513,515 and 516. Anticipate approx. 2k for each.
24	Other Non-Transportation Revenue	6,386	5,379	8,000	7,509	7,000	-14%	
25	T-CC Paver Donations	17,250	7,600	1,000	100	-		
26	Sales and Use Tax Revenue	3,480,456	3,833,979	3,871,659	3,958,121	3,858,621	0%	Budgeting less than projection for cushion
27	WSTIP Safety, Training, Recognition	2,500	2,500	2,500	2,500	2,500	0%	
30	GCB 2088 2015-2017 Consol State Portion	-	775,326	1,623,244	1,623,244	1,623,658	0%	New grant; have calculated estimated grant award at end of grant then divided by 8 quarters; this equals 4 quarters of state funding
31	Other State Grants	77,084	62,042	150,000	162,780	162,780	8%	This is for the Regional Mobility Grant Express Service
34	GCB 2088 2015-2017 Consol Fed Portion	-	572,433	1,045,992	1,045,992	1,045,992	0%	New grant; have calculated estimated grant award at end of grant then divided by 8 quarters; this equals 4 quarters of fed funding
35	DSHS TitleIII LMTAAA Volunteer Program	26,524	27,377	29,100	29,100	29,100	0%	
36	Total Operating Revenue	7,363,659	6,471,440	7,418,019	7,667,074	7,309,311	-1%	
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46	Expenses							
47	Salaries and Wages	2,436,347	2,681,851	3,238,931	2,652,730	3,240,082	0%	Accommodates IAM contract, full driving staff, succession accommodations, includes sick, vacation days
48	Salaries and Wages Overtime	44,589	59,551	15,000	62,736	-	#DIV/0!	included in Salaries & Wages
49	Training Wages	1,298	943	-	2,090	-	0%	
50	Retroactive Wages	164	4,733	-	90	-	0%	
51	Board Stipends	4,380	5,220	5,880	5,880	5,880	0%	
52	Other Salaries and Wages	76,354	26,358	2,400	150,989	-		
53	Employer's FICA Expense	228,611	245,942	259,849	258,158	260,127	0%	Full driving staff; wage increases
54	PERS Pension Plan	267,090	321,298	378,985	353,676	378,708	0%	Full driving staff; wage increases; PERS increase of 2% annualized
55	Pension Expense		61,416		-	-		
56	Medical Insurance	778,435	896,341	1,026,216	981,740	1,115,647	8%	Anticipated added cost of full driving staff, moving some employees to full time and a 4.5% rate increase
57	Dental /Vision Insurance	93,321	101,008	111,114	105,393	108,337	-3%	Full driving staff
58	Life Insurance/LTD	16,819	6,609	20,645	17,208	20,112	-3%	
59	Unemployment Insurance	9,909	39,193	25,000	11,349	25,000	0%	Expected unemployment costs for self-insured program
60	Labor and Industries Insurance	144,498	194,138	235,480	191,871	249,192	6%	Full driving staff; wage increases
61	Vacation Pay	192,284	193,624	-	174,839	-	0%	
62	Holiday Pay	106,815	114,129	127,096	95,133	128,694	1%	Full driving staff; wage increases
63	Sick Leave Pay	119,428	109,785	-	115,790	-	0%	
64	Other Paid Absence	21,916	27,023	24,812	34,073	25,690	3%	Personal days
65	Other Fringe Benefits	720	630	5,000	-	1,500	-233%	
66	Wellness Expense	-	4,383	4,000	555	1,000	-300%	
67	Uniform Allowance	11,141	12,082	15,803	11,331	13,150	-20%	Increased to accommodate boot allowance in IAM contract
68	Driver Safety Training	-	87	100	-	100	0%	
69	Tuition Reimbursement	-	626	2,500	-	2,500	0%	
70	Tool Allowance	2,700	2,555	2,700	2,562	3,250	17%	Increased to accommodate IAM contract
71	Phone Allowance	800	1,730	1,680	2,074	2,940	43%	2 Ops, 1 T-CC, 1-Vanpool, 1 - Maintenance, 1-Admin
72	Employee Recognition	3,059	5,719	5,800	4,189	4,850	-20%	\$30 per employee, plus annual meeting recognition
73	Advertising Fees (Legal & Employment)	6,308	6,472	6,400	5,972	5,550	-15%	RFP for Transit Schedule Design & Printing; RFP for Spanish Translator to Convert Documents/Promo
74	Professional and Technical Services	14,487	30,256	45,000	26,923	30,970	-45%	T-CC Elevator quarterly inspection \$2285, annual fire sprinkler & backflow inspection \$775, semi-annual hood and
75	Legal Services	18,104	24,071	60,000	51,000	65,000	8%	Increase of monthly legal fee- employee relations attorney
76	Temporary Help	4,725	-	2,000	-	-	#DIV/0!	
77	Contract Maintenance Services	-	-	-	-	-	0%	
78	Laundry	2,238	3,058	3,225	3,180	3,250	1%	
79	Repair /Maintenance by Other	22,515	49,406	20,346	33,536	32,100	37%	Veh/Maint-body repairs, glass repair, towing etc.; T-CC Annual winterization fire sprinklers \$250, fire extinguisher
80	Contract Services	72,765	81,324	161,864	141,684	160,555	-1%	Alarm monitoring throughout, VLAN - T-CC, Finance software plus 5% anticipated increase, Payroll vendor with
81	Security Services	4,093	2,984	2,637	1,343	1,304	-102%	Back ground checks, previously included contracted services of alarm monitoring
82	Drug & Alcohol Testing	5,874	4,072	5,000	5,161	5,500	9%	
83	Printing	32,126	34,096	45,650	28,399	38,275	-19%	Includes per copy fees, plus Transit Schedules \$25,000; brochures \$1,500; surveys \$300; monthly bus passes
84	Postage	3,419	2,503	3,310	3,724	4,005	17%	
85	CDL Testing/DMV Checks	3,181	2,276	3,102	909	4,452	30%	
86	Other Services	1,936	2,565	2,350	4,948	3,838	39%	Physical exams
87	Fuel and Lubricants	483,001	321,965	440,202	275,000	350,000	-26%	Fuel includes increase to transition to B-5 fuel
88	Tires and Tubes	33,338	37,406	42,503	35,500	36,565	-16%	Added 3% inflation to projected trend
89	Incidental Expense	-	986	500	589	250	-100%	Addition of T-CC
90	Facility Repair/Maintenance	6,429	21,049	41,110	10,866	13,500	-205%	JP- Parts \$9,000 supplies; ground improvements; air compressor hookup, T-CC \$2,800 (\$2,300 air handler filters
91	Operating Supplies	3,702	2,280	2,160	1,679	1,700	-27%	
92	Office Supplies	14,243	14,807	10,445	11,330	12,550	17%	
93	Shop Supplies	8,686	10,537	12,000	10,856	11,000	-9%	

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94	Cleaning/Sanitation Supplies	3,794	12,824	16,700	10,676	11,400	-46%	T-CC was over budgeted in 2016, budget accommodates full occupancy
95	Safety Training Material & Supply	1,659	2,642	2,550	2,048	2,100	-21%	
96	Shelter Supplies	6,638	5,544	29,500	408	6,000	-392%	2016 over budgeted, board approved replacement costs will be capital expense
97	Vehicle Maintenance Parts	116,747	144,843	171,300	236,775	240,000	29%	While fleet ageing, substantial parts costs should be curtailed with 3 new coaches in Mar 2017
98	Software	14,247	14,394	9,500	2,614	6,850	-39%	Veh/Maintenance: Cummins, Allison, GM
99	Communications Equipment	963	9,654	5,000	3,492	1,200	-317%	
100	IT Equipment	23,973	59,019	23,300	6,673	18,500	-26%	Laptop for veh/maintenance, IT equipment as needed
101	Small Tools & Equipment	5,366	12,498	9,600	8,485	8,900	-8%	
102	Safety Supplies	1,858	6,801	3,650	2,900	1,900	-92%	Maintain first aid supplies
103	Small Equipment & Furniture	28,956	29,894	8,250	10,191	4,750	-74%	2016 included one-off expenses such as variable desks and furniture for T-CC
104	Water and Sewer	3,204	7,479	12,118	9,346	13,810	12%	Increased to accommodate full occupancy at the T-CC plus 3% inflation
105	Mobile Radio Service	22,943	20,293	24,800	20,956	21,000	-18%	No price increase anticipated in 2017
106	Garbage	3,968	5,552	6,129	6,286	7,340	16%	Increased to accommodate full occupancy at the T-CC plus 3% inflation
107	Gas	19,223	25,959	39,551	21,942	22,473	-76%	Includes 3% inflation based on actual and expected usage
108	Electric	36,619	62,804	49,261	71,503	72,193	32%	Based on full occupancy at T-CC, seasonalized usage with price increase of 5.5% as quoted.
109	Telephone Service	22,847	20,108	22,200	20,792	21,965	-1%	T-CC \$1584
110	Internet Services	2,937	3,207	3,900	5,415	4,065	4%	
111	Insurance Premium	174,283	188,697	196,750	196,746	237,338	17%	Quoted 18% pool rate increase
112	Insurance Recoveries	860	(5,101)	-	-	-	0%	No budget included
113	Payout for Insurance Settlement	-	-	-	-	-	0%	
114	Taxes	607	308	500	-	-	-	
115	Property Tax	54	54	100	92	100	0%	
116	Veh License/Registration Fee	166	48	-	107	150	0%	
117	Leasehold Tax	1	-	-	-	-	0%	
118	Purchased Transportation	71,872	65,767	66,000	1,794	-	#DIV/0!	No longer operating ASA service
119	Dues, Memberships, Subscriptions	15,515	24,586	26,000	28,256	28,815	10%	AWC subscription, Elevator permit, see list attached
120	Travel & Meeting Expense MTA	21,875	31,410	31,600	18,479	18,795	-68%	Reducing outside training and conference attendance from 2016 budgeted amount
121	Travel Expense - VD Program	24,500	27,669	31,000	31,000	31,000	0%	
122	Conference Registration	8,578	8,925	20,105	10,967	13,355	-51%	Reducing outside training and conference attendance from 2016 budgeted amount
123	Training / Seminars	12,065	7,059	18,850	5,334	9,750	-93%	Reducing outside training and conference attendance from 2016 budgeted amount
124	Travel Tolls	(1)	30	-	-	-	0%	
125	Advertising/Promotion Media	30,062	36,808	62,600	26,711	35,295	-77%	Express & General Service Print Ads (\$8,300), Exterior Bus Ads (\$3,000); Events (\$1,645), Promotional Supplies
126	Intergovernmental Audit Fees	23,184	20,797	25,000	27,000	27,000	7%	As quoted during 2016 exam, 2017 expected to be same cost
127	Other Misc. Expenses	4,909	4,673	3,650	5,064	3,300	-11%	TCC - \$250 food handling permit, \$50 mo. water cooler
128	Bank Service Charges	726	413	500	624	650	23%	2015 Budget included credit card fees before a new code was entered
129	Credit Card Fees	114	4,659	9,700	7,130	7,200	-35%	Credit card fees for vanpool and worker/driver are 2.5%
130	Interest on Long Term Debt	25,793	-	-	-	-	0%	
131	Passenger Parking Facilities	5,925	5,925	6,025	13,825	23,880	75%	Park & Ride rent; Belfair rent
132	Rent - Equipment	3,833	3,015	2,500	-	-	0%	
133	Rent - Office	5,125	3,800	3,600	3,600	3,600	0%	
134	Rent - Meeting Room	-	15	-	-	-	0%	
135	Office Equipment Lease	2,741	5,493	4,200	7,071	7,071	41%	Copier leases - JP & TCC Transit
137	Total Operating Expenses	6,050,578	6,647,650	7,364,784	6,711,356	7,278,868	-1%	
151								
152	Net Revenue over Expenses - Operating	1,313,080	(176,210)	53,235	955,718	30,443	-75%	