

**RESOLUTION NO. 2017-25**

**A RESOLUTION OF THE MASON TRANSIT AUTHORITY BOARD AMENDING  
RESOLUTION NO. 1992-05 AND RESCINDING RESOLUTIONS  
NOS. 2002-01 AND 2015-03; ESTABLISHING TWO CASH DRAWERS AT THE  
TRANSIT-COMMUNITY CENTER; AND A CASH DRAWER AND PETTY CASH  
DRAWER AT THE JOHNS PRAIRIE LOCATION.**

**WHEREAS**, the Mason Transit Authority ("MTA") Board by Resolution No. 1992-05 established a petty cash fund in the amount of \$100; and

**WHEREAS, the MTA Board** by Resolutions Nos. 2002-01 and 2015-03, respectively, provided for a \$50.00 cash drawer plus a \$200.00 Petty Cash drawer be established at Johns Prairie location; and two \$100.00 each cash drawers plus a \$200.00 Petty Cash drawer at the Transit-Community Center;

**WHEREAS**, the cash drawers should be assigned to the Administrative Services Manager at Johns Prairie and the Transit-Community Center Manager to maintain adequate internal controls and accountability for passes, cash and sales records for each of their respective locations; and

**WHEREAS**, the need exists to eliminate the Petty Cash drawer at the Transit-Community Center and increase the Petty Cash drawer amount at the Johns Prairie location from \$200.00 to \$250.00.

**NOW THEREFORE, BE IT RESOLVED BY THE MASON TRANSIT AUTHORITY BOARD** that there be two locked cash drawers of \$100.00 each assigned to the Transit-Community Center Manager; and one locked cash drawer of \$50.00 and a Petty Cash drawer of \$250.00 be assigned to the Administrative Services Manager at the Johns Prairie location.

**BE IT FURTHER RESOLVED** that Resolution No. 1992-05 shall be amended to reflect the new amount to be held at the Johns Prairie location and Resolutions Nos. 2002-01 and 2015-03 are rescinded in their entirety.

Adopted this 19<sup>th</sup> day of September, 2017.

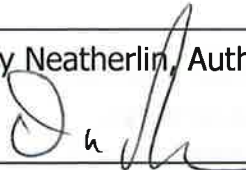
  
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Terri Drexler, Chair

  
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Wes Martin, Authority Member

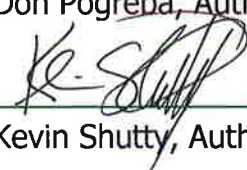
  
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John Campbell, Vice-Chair

  
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Tracy Moore, Authority Member

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Randy Neatherlin, Authority Member



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Don Pogreba, Authority Member

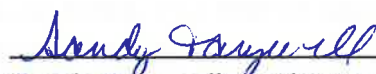


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Kevin Shutty, Authority Member

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Deborah Petersen, Authority Member



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Sandy Tarzwell, Authority Member




APPROVED AS TO CONTENT:

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Danette Brannin, General Manager



APPROVED AS TO FORM:

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Robert W. Johnson, Legal Counsel



ATTEST: \_\_\_\_\_  
Tracy Becht, Clerk of the Board



DATE: \_\_\_\_\_  
September 19, 2017

