



The attached minutes of the Mason Transit Authority regular meeting held on the 21st day of May, 2024 were approved by the Mason Transit Authority Board, by motion, on this 18th day of June, 2024.

Eric Onisko, Chair

John Sheridan, Vice Chair

DocuSigned by:

Cyndy Brehmeyer

5964F4E3771E491

Cyndy Brehmeyer, Authority Member

DocuSigned by:

Richard Lee

25692479A2F844A

Richard Lee, Authority Member

DocuSigned by:

Wes Martin

3500264506FB458

Wes Martin, Authority Member

DocuSigned by:

Randy Neatherlin

64BB6872A7154D6

Randy Neatherlin, Authority Member

DocuSigned by:

Ryan Spurling

C1432298E1D842F

Ryan Spurling, Authority Member

Kevin Shetty, Authority Member

DocuSigned by:

Sharon Trask

EE814D69CBB841A

Sharon Trask, Authority Member

ATTEST:

DocuSigned by:

Tracy Becht

Tracy Becht, Clerk of the Board

DATE: _____

6/24/2024

Mason Transit Authority
Minutes of the Regular Board Meeting
May 21, 2024
Virtually and at
Transit-Community Center
Conference Room
601 West Franklin Street
Shelton



OPENING PROTOCOL

1. CALL TO ORDER: 1:00 p.m.

2. ROLL CALL AND DETERMINATION OF QUORUM

Authority Voting Board Members Present at T-CC: Eric Onisko, Chair; Richard Lee, Wes Martin, Kevin Shutty and Sharon Trask.

Authority Voting Board Members Present via Zoom: John Sheridan, Vice Chair.
Quorum met.

Authority Voting Board Members Not Present: Cyndy Brehmeyer and Ryan Spurling

Authority Non-voting Board Member Not Present: Zachary Collins,
Business Representative, IAM and AW, District Lodge 160.

Citizen Advisor to the Board Present at T-CC: John Piety

MTA Staff present at T-CC: Amy Asher, General Manager; Haley Dorian, Human Resources Generalist; Jason Rowe, Operations Manager; Paul Bolte, Facilities & Fleet Maintenance Manager; Tyler Hildebrandt, IT Administrator; and Tracy Becht, Clerk of the Authority Board.

Others Present at T-CC: Rob Johnson, Legal Counsel.

Others Present via Zoom: Elizabeth Safsten of WSDOT and Amy Strzalka, State Auditor's Office.

3. PUBLIC COMMENT – No member of the public attended the meeting in person.

4. APPROVAL OF AGENDA

Moved that the agenda for the May 21, 2024 Mason Transit Authority (MTA) regular board meeting be approved. **Shutty/Sheridan. Motion carried.**

5. CONSENT AGENDA

Moved to approve Consent Agenda items A through C as follows and as presented:

- A. April 16, 2024 MTA regular Board meeting minutes.
- B. Payments of April 1, 2024 through April 30, 2024 financial obligations on

- checks#38561 through #38657, as presented for a total of \$1,680,072.29.
- C. Approve and authorize the Board Chair to sign the FTA Fiscal Year 2024 Certifications and Assurances to acknowledge compliance as required.

Shutty/Trask. Motion carried.

6. ACTION ITEMS – NEW BUSINESS

A. Approve Consolidated Operating Grant Agreement PTD0952. Ms. Asher, General Manager, informed the Board members that MTA was awarded this funding relating to sustaining its fixed route operating services for the general public. She indicated that she anticipates in the next couple of months that additional funding to add more services will be provided. Ms. Asher also shared that for the consolidated grant funding, MTA will be apply only for Dial-A-Ride service. **Moved** that the Mason Transit Authority Board adopt Resolution No. 2024-05 and the attached Consolidated Operating Grant Agreement No. PTD0952 between WSDOT and MTA. **Trask/Shutty. Motion carried.**

[Board member Randy Neatherlin entered the Board room at 1:15 pm]

7. DISCUSSION – Belfair plaque: As tabled at the April meeting, this matter was picked up again for further discussion relating to the Belfair plaque and any additions. Ms. Asher indicated that she felt former General Manager Danette Brannin's name should be on the plaque as she oversaw the project. The Board members continued with further discussion and sharing of thoughts and ideas. The Board members asked that Ms. Asher bring price quotes and names of Board members to be included on plaque for consideration at the next Board meeting in June.

8. STAFF AND INFORMATION REPORTS:

A. Management Reports.

- **General Manager.** Ms. Asher shared she had attended the APTA (American Public Transportation Association) Mobility Conference in Portland, the TIB (Transportation Improvement Board) meeting in Yakima as well as the Peninsula Regional Transportation Planning Organization Technical Advisory meeting.
- **Recruiting.** Ms. Asher indicated that the temporary bookkeeper that MTA has worked with for the past year has applied for the Finance Manager position. She will be an MTA employee beginning in June.
- **Maintenance.** Paul Bolte, Facilities and Fleet Maintenance Manager, stated that he attended training on new maintenance software with the vendor on-site. The bus involved in an accident is heading to the body shop. He also shared that the park and ride spring cleaning is nearly complete.
- **Operations.** Jason Rowe, Operations Manager, shared with the Board that ridership has increased in all modes. All four new driver trainees have received their CDLs.

Amy Strzalka of the State Auditor's Office asked to speak to the Board as there were technical difficulties during the Public Comment part of the meeting. She was given the floor and asked that Ms. Asher contact Tim Trail's office to discuss the 2022 audit.

9. COMMENTS BY BOARD:

- Board member Neatherlin inquired about the possibility of Sunday routes. There was additional discussion regarding that since COVID, MTA has been attending to the driver shortage while simultaneously expanding service. At this time, there is not adequate staffing to have Sunday service.
- Board Chair Onisko indicated that he may be attending but not leading the next Board meeting as he will be out of the country. The Vice Chair will be leading the June 18 meeting.

10. UPCOMING MEETING

**Mason Transit Authority
Regular Meeting
June 18, 2024 at 1:00 PM**
Mason Transit Authority's
Transit-Community Center
Conference Room
601 West Franklin Street
Shelton

Moved that the meeting be adjourned.

11. ADJOURNED: 1:29 PM